

# Parents' Guide to epraise

Epraise is an online platform for schools that helps parents to engage more with their children's education. At present, we will be using epraise to give you immediate access to information relating to your child's timetable, housepoints and other rewards, homework that has been set, attendance information and details of any interventions that they must attend. New features will be added as the system continues to become more embedded.

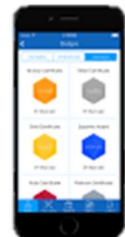
**IMPORTANT:** By using the epraise app, you will receive immediate push notifications relating to any Accolades and Interventions that your child receives. This will avoid you having to log in regularly to view this information and represents an important method of communication used by the school. **Please ensure someone with parental responsibility for your child has logged into the epraise app in order to receive these push notifications.**

If you need any support with epraise, please follow the instructions in this guide as a first resort. If this does not help, please contact the school office where they will be pleased to assist you.

## Registering on the epraise app

There are two ways to access epraise: via the website from any PC, laptop or handheld device, and via the iOS/Android app. If you wish to use the app:

- Download the epraise app from your app store (search for **epraise**)
- If asked, ensure you **Allow** notifications
- Select **Larkmead School**
- Select **Parents**



[If you have already registered, enter your email and password and tap **Log in**]

- If you have not registered or have forgotten your password tap the **Register** button
- Enter the primary email address you gave to the school
- Tap the **Request login code** button
- Enter the login code sent via email  
(the code is not case-sensitive but you must include the hyphens)
- Tap **Login**
- As soon as you register, it is recommended to change your password to avoid the need to re-register in the future (**More → Settings → Change password**)

Please note that you can only access epraise if we have you added as a parent. If your email address is not recognised, please contact the school office.

Notifications should be on by default but, if you experience difficulties, you may wish to check this in your device's settings. Please leave yourself logged into the app to ensure you continue to receive push notifications.

## Registering on the epraise website

There are two ways to access epraise: via the website from any PC, laptop or handheld device, and via the iOS/Android app. If you wish to use the website:



- Go to **epraise.co.uk**
- Click **Login**
- Select **Larkmead School**
- Select the **Parents** tab
- Enter the primary email address you gave to the school

[If you have already registered, enter your password and click the Login button]

- If you have not registered or have forgotten your password, leave the password box blank and click the **Login** button
- Follow the instructions in the email that is sent to you to set or reset your password

Please note that you can only access epraise if we have you added as a parent. If your email address is not recognised, please contact the school office.

The link remains active for 24 hours so you will need to use it within that time or repeat the steps above to obtain a new email. Sometimes emails can take a few minutes to arrive or are automatically redirected to junk folders so please check this before contacting the school if you are unable to access the site.

You can change your password at any time (**Me → Settings**)

## Viewing timetables

Your child's timetable can be viewed on the website (**My children → [Child] → Timetable**) or the app (**More → Timetable**)

## Viewing homework

Any homework your child is set will be recorded on epraise. This can be viewed on the website (**My children → [Child] → Classnotes**) or the app (**More → Planner**). Attachments can also be accessed.

To support organisation at home, a useful planner is available on the website where homework can be listed by set date or due date (**My children → Planner**). This is also available via a quick link in the top right of your screen. Clicking on each entry shows you the homework in greater detail.

## Viewing housepoints

Housepoints are awarded to students as part of the Larkmead Leaders programme. These are categorised under the Larkmead School strapline – one community, individual minds, creating futures – and six headings shown below.

	ONE COMMUNITY		INDIVIDUAL MINDS		CREATING FUTURES	
	Taking responsibility	Working together	Embracing opportunities	Meeting challenges	Developing curiosity	Building independence
	"Take pride in your presentation and participation"	"Teamwork makes the dream work"	"What have you done today to be a better you?"	"Make your ambition your special mission"	"Seek the truth, try something new"	"You've got the grit to turn 'Yet' into 'Yes!'"
Participation	I meet our shared expectations of success and standards in behaviour, uniform, equipment and attendance (RRS)	I play my role respectfully in any team or group by cooperating, listening, reflecting and making my point	I take part in experiences and events organised through school	I consistently achieve my personal targets and goals	I am open minded and seek to discover things.	I am happy to try something new, knowing that getting it wrong helps me to get it right next time.
Contribution	I volunteer for additional responsibilities and events	I collaborate and actively help others to get involved and improve	I regularly take part in extra-curricular activities in and out of school	I seek additional challenges, aiming higher to raise my game	I research and discover more and make connections with what I already know.	I'm developing the strategies to help me get 'unstuck'
Leadership	I initiate projects and changes that will make a positive difference to the school or wider community	I support other people, coaching and building their confidence	I put myself forward in class, play or perform for a crowd or an audience	I set my own challenges, approaching things with an open mind	I use my new knowledge to keep learning, making links and turning knowledge into action.	I am confident to use my use initiative, showing resilience and flexibility



**Everyone matters and makes a difference**



You will not receive individual push notifications for each housepoint your child receives but you can view totals and recent awards at any time on the website (**My children → [Child] → Points**) or app (**[Child] → Points**)

## Milestones and Accolades



When your child receives certain levels of housepoints, both overall and in any one area, they will receive a Milestone. Initially this will appear as a virtual badge in epraise, but will also be issued as a certificate in a reward assembly at key points during the school year.

Other virtual awards may also be given out and these are called Accolades. If you are logged on to the app, you will receive a push notification when these are awarded.

Milestones and Accolades can be viewed on the website (**My children → [Child] → Overview**) or the app (**More → Badges**)

## Achievements



There are nine achievements that your child will be working towards whilst in each year at Larkmead. The requirements, stating what you must do for each achievement, are listed in school and will be communicated with home.

Students that work towards gaining all nine achievements will be developing vital skills and experiences alongside their academic success. This will be recognised in celebration assemblies throughout the year.

Achievements can be viewed on the website (**My children → [Child] → Overview**) or the app (**More → Badges**)

## Interventions

Following a behaviour incident, if your child is asked to attend a detention or another intervention is felt appropriate, this will be communicated via epraise. If you have logged into the epraise app, you will receive an automatic push notification alerting you to the intervention. This push notification will avoid you having to regularly check epraise and represents an important method of communication used by the school. Although you may receive an email, phonecall or invite into school alerting you to any intervention set, we rely on epraise as the primary method of communication home in this respect.

Interventions can be viewed on the website (**My children → [Child] → Interventions**) or the app (**More → Interventions**)

## Features to come



As epraise is embedded we will be able to use it to do much, much more. This includes:

- signing up for clubs and fixtures
- writing a personal biography to prepare for completing a CV
- spending housepoints in an online shop
- converting housepoints to donations for a chosen charity

**epraise is a great tool for communication, helping students, parents and carers to stay involved and share success at Larkmead School.**