

Lunchtime Supervisor Posts

We are seeking to expand our team of lunchtime supervisors to work with our established, well organised provision. The successful candidates will be calm, efficient, fair and have experience of supervising/interacting with teenagers and young adults.

Our lunchtime team provide support for the social and personal needs of pupils, ensuring that they have a safe and healthy environment, during lunchtime break periods at the school.

This is achieved by;

- Establishing and maintaining effective relationships with pupils, and providing care and support to them during lunch break activities.
- Developing and maintaining working relationships with other school staff, whilst reviewing and developing own skills and practices.
- Contributing to the management of pupil behaviour and security.
- Assisting with the management of communal areas and activities.

Salary: Grade 1 Point 1 £17,842.00

Actual salary to reflect hours and the term time nature of the post £2008.10

Contract Hours: 5 hours per week during term time only. Working one hour per day Monday to Friday. Consideration will be given to flexible working arrangements and or a job share arrangement if 5 days per week is not possible. At present due to COVID- 19 procedures an additional hour per day is available on an overtime basis.

Closing Date: 9.00am Friday 30th October 2020

Interview Date: Week commencing 2nd November 2020

Position Start Date: ASAP

How to Apply

An application form can be downloaded from <http://www.larkmead-school.com/vacancies/>

Please email completed application forms to office.4125@larkmead.oxon.sch.uk to arrive by

9.00am Friday 30th October 2020. Alternatively, an application form can be submitted in hard copy to the school. The outer envelope for written applications should be endorsed with 'Lunchtime Supervisor' for ease of identification and must be received by **9.00am Friday 30th October 2020**. CV's will not be accepted in substitution for completed application forms.

Larkmead School is a member of the Vale Academy Trust. The Trust and its schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check.

All staff will be expected to promote fundamental British values.

