

Dear Parents, Carers and Guardians

We put great value on our opportunity to share your child's progress with you at the Parent Teacher Consultation Evening. We currently host around 70% of all parents and we would like to bring this figure up to 100%.

The government set out what they consider to be the benefits of Parent Teacher Consultation Evenings and I have included a short extract below:

Parent-school relationships

- As a parent, you can make an enormous difference to your child's chances of success in school, at home and in their later life. Working in partnership with your child's school can help them to succeed

Pupil reports and parents' evenings

- Pupil reports and parents' consultation evenings help to make sure you are kept up to date on your child's progress.
- Parents' evenings are a chance to discuss how your children are doing in class and in school generally with their teachers. They can help decide how best to work together to support your children's achievement.

Research from the Campaign for Learning suggests that parental support is **eight times** more important to a child's success than other social factors and can make a full grade difference at examination level to the performance of the child.

In order that we can accommodate all of our parents we need to be sure that the evening itself runs smoothly.

We allocate 5 minutes per meeting and would be unable to allocate more and accommodate all of our parents. We would therefore like to emphasise the following processes which we feel will help us to make the evening efficient and helpful to you and your child:

- We will ask for your top six requests in priority order and will try our hardest to accommodate these. You may request more than six and if we can we will accommodate these in addition.
- The process will be greatly aided by a prompt return of request forms
- One of the great obstacles to keeping to the five minute slot is that teachers, tutors and parents all wish to do the best for their child and it is easy to fill the five minute slot and go over the allocated time.
- We would ask, therefore, that if you need to talk about issues beyond: your child's progress against target and how to address any shortfall then we would ask that you make a separate and personal appointment on a different night with the member of staff concerned.

- We will also be asking our staff to keep to the allotted time. We include a five minute “travel” time between appointments for parents, carers and guardians but not for staff so arrival on time to your appointment will greatly help the smooth running of the evening coupled with our efforts to keep to the five minute slot.

We know that working together is best for your children and we hope that these processes will allow all concerned to benefit from the evening.

Best wishes



Mr C Harris
Headteacher